

## Mothballing and Rendering Safe Documentation Form $_{\text{TC-OVR-FM-INT-000046\_2}}$

Equipment Description			
Jur #:		Date:	
Serial #:		Facility:	
Equipment Type:	Vessel Piping Tank Other	Equipment Number:	
Equipment Description:		Equipment LSD/NTS:	
If mothballing or rendering safe multiple pieces of equipment insert "See Attached List"			
Mothballing for Temporary Suspension of Operation (<12 months)			
	1) The equipment will remain out-of-service for <u>less than 12 months</u>		
	2) Mothballing required actions will be carried out as per Section 4 of <u>TC-OVR-PRO-INT-000021</u>		
	3) Equipment Inspection and PRD servicing not required but maintained at given frequencies		
	4) Equipment status remains "in-service", form required in IDMS to document layup process		
Mothballing for Temporary Suspension of Operation (>12 months)			
	1) The equipment will remain out-of-service for more than 12 months		
	2) Mothballing required actions will be carried out as per Section 5 of <u>TC-OVR-PRO-INT-000021</u>		
	3) Equipment Inspection and PRD servicing is required when returned to active operation		
	4) Equipment status changed to "out of service", form is required in IDMS to track changes		
Mothballing for Surplus (To be reloacted)			
	1) The equipment will be allocated for surplus based on the Shut-In Facility Management Guideline TC-OVR-		
	XXX-XXXXXXX		
	2) Mothballing required actions will be carried out as per Section 5 of TC-OVR-PRO-INT-000021		
	3) Equipment status changed to "mothballed", form is required in IDMS to track changes		
Rendering Safe for Decommisioning			
	1) The equipment has been selected for decommisioning as per the Shut-In Facility Management Guideline		
	TC-OVR-XXX-XXXXX		
	2) Rendering Safe required actions will be carried out as per Section 7 of TC-OVR-PRO-INT-000021 and the		
	Shut-In Facility Management Guideline – Site Clean-up Checklist		
	3) Equipment status changed to "out of service"		
Comments			
Final Sign off			
Print Name:		Sign Name:	